

**Ohio Police & Fire Pension Fund**

**MINUTES**

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**Administration / Audit Committee  
140 East Town Street, Columbus, Ohio 43215  
December 2, 2025**

Committee Chair Miller called the meeting to Order at 3:01 p.m.

**Committee Members/Trustees:** Corvi, Deal, Drum, Maloney Stifler, **Miller**, Moore, Steel, and Thomas.

**Staff:** Danish, Foley, Graham, Harville, McCann, Rankin, Sparks and Trakas.

**Others Present:** Ryan Hennigan – ORSC

**ITEM A: Approval of Minutes – 2025 12 001 AAC:** Mr. Miller moved and Mr. Drum seconded a motion that the Committee approves the June 17<sup>th</sup>, 2025 Administration and Audit Committee Minutes. The motion passed with a roll call vote as follows:

**Ayes:** Corvi, Deal, Drum, Maloney Stifler, **Miller**, Moore, Steel, and Thomas.

**Nays:** None

**ITEM B: OP&F Communications Plan:** Staff presented the 2026 OP&F Communications Plan to the Board.

**ITEM C: Review of the Board Governance Policy Manual – 2025 12 002 AAC:** Mr. Miller moved and Mr. Moore seconded a motion that the Committee approve the Board Governance Policy Manual as presented. The motion passed with a roll call vote as follows:

**Ayes:** Corvi, Deal, Drum, Maloney Stifler, **Miller**, Moore, Steel, and Thomas.

**Nays:** None

**ITEM D: Review and Approval of the 2026 Audit Plan – 2025 12 003 AAC:** Mr. Miller moved and Mr. Thomas seconded a motion that the Committee approve the 2026 Annual Audit Plan as presented. The motion passed with a roll call vote as follows:

**Ayes:** Corvi, Deal, Drum, Maloney Stifler, **Miller**, Moore, Steel, and Thomas.

**Nays:** None

**ITEM E: Internal Audit Status Update:** Ms. Sparks presented the Summary of Internal Audit Activity report to inform the Administration and Audit Committee of the various projects in process and/or completed by Internal Audit.

**ITEM F: Ohio Retirement Study Council Annual Audit Report:** Staff provided the ORSC Annual Audit Report.

**ITEM G: Open Discussion:** None.

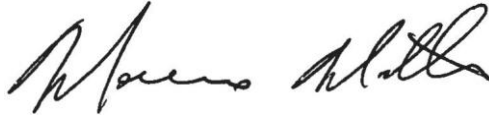
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Mr. Miller adjourned the meeting at 3:30 p.m.



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Marco Miller  
Administration/Audit Committee Chair

**Committee Materials Provided/Attached:**

1. Memo from Caren Sparks regarding approval of the AAC June 17, 2025 Meeting Minutes dated 12/2/2025.
2. AAC June 17, 2025 Meeting Minutes.
3. Memo from Caren Sparks regarding approval of the Board Governance Policy Manual dated 12/2/2025.
4. Board Governance Policy Manual.
5. Memo from Caren Sparks regarding the 2026 Annual Audit Plan dated 12/2/2025.
6. 2026 Annual Audit Plan.
7. Memo from Caren Sparks regarding the Internal Audit Status Report dated 12/2/2025.
8. Internal Audit Status Report.
9. Letter to ORSC regarding the 2025 Annual Audit Form dated 12/2/2025.
10. 2025 ORSC Annual Audit Form.